



WORKPLACE TALENT  
**Solutions**  
GROWING PEOPLE, GROWING BUSINESS

# WORKPLACE ESL



**INCREASE  
RETENTION**



**DECREASE SAFETY  
INCIDENTS**



**LOWER ERROR  
RATES**

## ABOUT ESL COURSES

- Designed for anyone whose first language is not English
- Can accommodate 10-15 participants per class
- Course length is 10-12 weeks
- Sessions are 2 hours each and are held twice a week
- Assessments are completed prior to and at the end of any course
- Courses are delivered on-site

\*Additional travel fee over 15 miles from Reading.

## WORKPLACE ESL FOR BEGINNERS

This course is for employees who speak very little English. Content focuses on improving speaking and understanding in the context of work. Employees will build their confidence in understanding and speaking English.

### EMPLOYEES WILL PRACTICE:

- Asking and answering basic questions
- Understanding safety vocabulary
- Reading schedules and talking about time



## WORKPLACE ESL

This course is for employees who speak basic English but who are limited in their communication abilities. It's designed to further build employees' confidence in using English in the workplace.

### EMPLOYEES WILL PRACTICE:

- Communicating clearly with supervisors
- Understanding cultural expectations in the U.S. workplace
- Following workplace etiquette



## ESL FOR RISING LEADERS

This course is designed for employees who speak and understand a fair amount of English and who have demonstrated leadership potential. In this course, attendees will learn basic leadership skills such as giving instructions, writing reports, and understanding workplace culture and ethics all while developing their writing and speaking proficiency and building confidence. After this course, employees will be prepared to take traditional lead worker or supervisory training.

*Note: Courses can be customized based on industry, company priorities, and employee needs.*

**Prices  
start at  
\$625  
per person**

*Note: Language acquisition is not something that can happen during a 1-2 day training. Language acquisition is strengthened over time. It takes an individual an average of 5-7 years to gain fluency in English,*



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